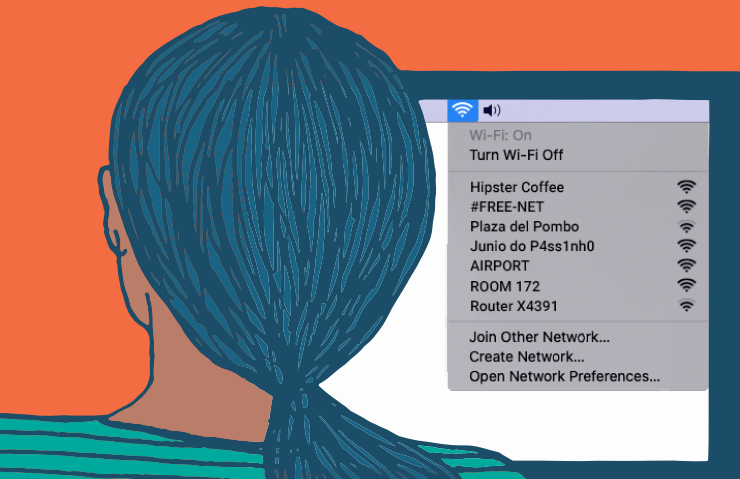


Be prepared for the coronavirus!

If you are not feeling well, ask your manager to stay home.

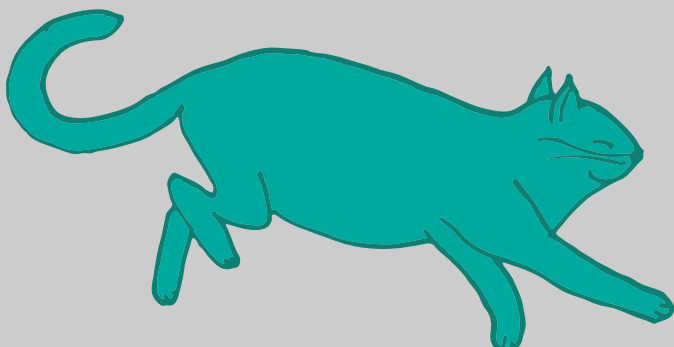


Working remotely requires extra care to keep information secure.



Do not connect any device to free Wi-Fi networks. They are easier to get hacked!

Use the company's VPN and firewalls to avoid unauthorized access and ensure the privacy of your data. To set them up, contact the IT team.



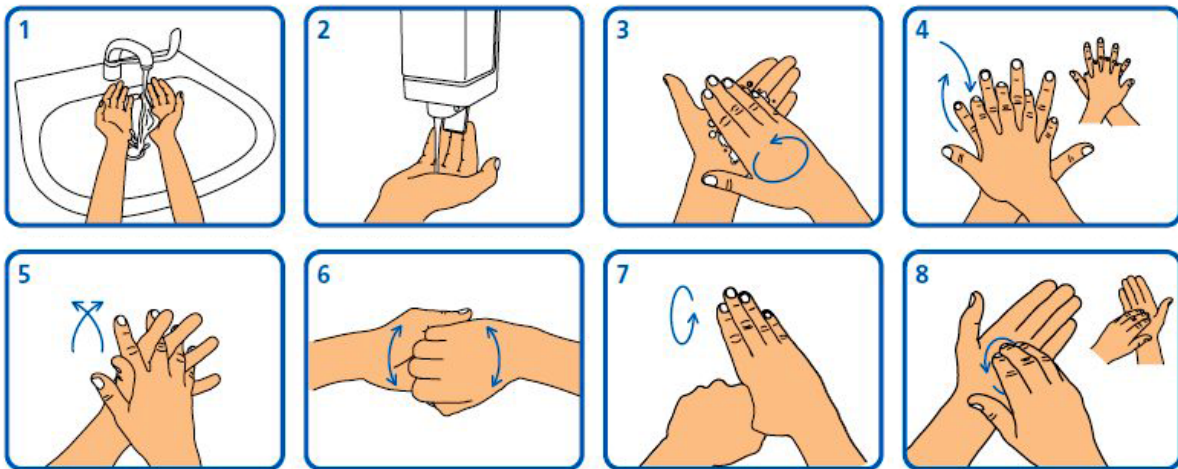
Do not forward company documents to your personal accounts.



After video conferencing, cover your devices' cameras and audio outputs.



Wash your hands with soap and water regularly.



And most important:
keep calm and
stay safe :)

