

MULTI-FACTOR AUTHENTICATION FOR EMAIL

Login to the Outlook Web App from an Android

Android users: Your email log in experience may vary based on the phone model and browser app (i.e. Chrome, Edge, Firefox, etc.)

Outlook Web App (OWA) is the online/web version of your Delgado email account. When working remotely on a mobile device such as a laptop, tablet, or cell phone, you will be prompted to use two-factor authentication (MFA).

- 1. Go to <u>www.dcc.edu</u>.
- 2. Click the Menu icon and select Quick Links.



Note: If you are using the Microsoft Edge browser and encounter this dialog box, check **Don't ask me again** and click **No thanks** to bypass it.



3. Scroll down to **Useful Links** and select **Email Login.** Note: If you have multiple Microsoft accounts, select the applicable Delgado email account.

	Delg	ado		
QUICK LINKS			•	
Register for Cla	sses			
Request a Tran	script			
Enrollment Veri	Enrollment Verification			
Faculty and Sto	ıff			
Athletics				
Donate to Delg	ado			
Email Login				
Canvas Login				
AA	dcc.edu		S	
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4. Enter your Delgado email address and click Next.

Delgado				
Sign in to continue to Outlook				
tblack1@dcc.edu				
No account? Create one!				
Can't access your account?				
Back Next				
Having trouble signing in?				
qwertyuiop				
asdfghjkl				
☆ z x c v b n m ⊗				
123 😅 space @ . go				

5. Enter your Delgado password and click Sign in.

Delgado				
\leftarrow tblack1@dcc.edu				
Enter password				
•••••				
Forgot my password				
Sig	ın in			
Having trouble signing in?				
∧ √ ^a login.microsoftonline.com	Done			

6. Verify your identity.

Delgado ^{tblack1@dcc.edu} Verify your identity		
Text +X XXX XXX XX19		
Call +X XXX XXX XX19		
More information		
Cancel		
Having trouble signing in?		
Please visit our password help page at https://password.dcc.edu or call the OIT help desk at 504-671-5500, Monday - Friday from 8:00 a.m 4:30 p.m. (CST).		

a. Select **Text** to receive a unique 6-digit verification code to your cell phone. Enter the code and click **Verify.**

tblack1@dcc.edu		
Enter code		
We texted your phone +X XXX XXX XX19. Please enter the code to sign in.		
Code		
Don't ask again for 60 days		
Having trouble? Sign in another way		
Verify		
Having trouble signing in?		
Please visit our password help page at https://password.dcc.edu or call the OIT help desk at 504-671-5500, Monday - Friday from 8:00 a.m 4:30 p.m. (CST).		

--or--

b. Select **Call** to receive a phone call from the Microsoft sign in verification system. Follow the prompt.



7. If verification is successful, you will be granted access to the online/web version of your Delgado email account.

Page 3 of 3