## Password Base Criteria

## 1. Minimum Password Length 12 Characters

2. Password Complexity must contain at least 3 of the 4 categories:

- English Upper case characters (A-Z)
- English Lowercase characters (a-z)
- Base Digits (0-9)
- Non Alphanumeric Characters (e.g.,@,\%,\#,!)

3. Previous passwords cannot be used
4. After five consecutive failed logon attempts, the user-ID will be locked and will require a reset before additional login attempts are allowed. CLICK HERE to reset your password.

If you encounter any problems, please call the OIT Help Desk at 504-671-5500.

## Password Examples

| Compliant Password | Non Compliant Password |
| :---: | :---: |
| 1. Password $\left.=\mathrm{J}^{*} \mathrm{p} 21 \mathrm{e}\right)$ \$ $>\mathrm{F}_{\sim}$ ? ${ }^{\text {b }}$ | 1. Password = JDOE12345678 |
| (Uppercase Letters, Lowercase Letters, Non Alphanumeric characters, Base Digits, Minimum 12 Character Length Met) | (Uppercase Letters, Base Digits, Minimum 12 Character Length, No Lowercase Letters or Non Alphanumeric Characters) |
| 2. Password =!bKabjitXOZ\$M | 2. Password $=$ ! bKAbcd0123 |
| (Uppercase Letters, Lowercase Letters, Non Alphanumeric characters, Minimum 12 Character Length) | (Uppercase Letters, Lowercase Letters, Base Digits, Non Alphanumeric Characters , Password Length Less than 12) |
| 3. Password $=312 \mathrm{acb}$ !efg $\% 54$ | 3. Password $=123 \mathrm{mardgras}$ |
| (Lowercase Letters, Base Digits, Non Alphanumeric characters, Minimum 12 Character Length) | (Lowercase Letters, Base Digits, Password Length Less than 12 and No Uppercase Letters or Non Alphanumeric Characters) |

