

OFFICE OF THE CHANCELLOR

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March 6, 2020

Dear Delgado Community,

The worldwide spread of the coronavirus (COVID-19) has understandably raised concerns in our college community. This is a fast-changing situation and our college is working continuously to provide timely, correct information. As you have been informed a taskforce has been developed with the sole purpose of monitoring COVID-19 and planning our actions as it relates to instruction, safety and business continuity.

We are communicating with the Louisiana Department of Health, the Office of the Governor, the Louisiana Board of Regents, and the LCTCS administration to monitor the status of the disease outbreak, and we are following the recommendations of the U.S. [Centers for Disease Control and Prevention](#) (CDC).

Based on current information from public health officials, all classes, programs and operations are continuing as usual at all Delgado locations. The college is monitoring reputable sources of information about COVID-19, and we will keep you informed and provide [updates on our website](#) as the situation evolves.

Following the recommendations of public health officials and the Centers for Disease Control and Prevention, Delgado has implemented precautionary measures and they are as follows:

Students, faculty or staff with recent travel to a CDC Level 2 or 3 classified country, currently China, Italy, Iran, Japan, and South Korea, must contact [Delgado Community College Health Services](#) to notify the college of their travel and request to return to campus after a required self-quarantine of 14 days. This self-isolation applies to both college-sponsored and personal travel. While isolated, they must self-monitor their health for 14 days. This monitoring involves taking their temperature at a minimum twice a day and if there is a fever (temperature greater than 101 degrees Fahrenheit), cough, or difficulty breathing, contact a healthcare provider, report the recent travel, and avoid contact with others. These individuals may not return to campus unless they have remained symptom-free for the entire 14-day period, submit a statement of health from an appropriate healthcare provider, and obtain clearance from Delgado Health Services.

Please note that the CDC travel classifications are subject to change; therefore, monitor [current travel advisories at the CDC website](#).

Below are practices that should be followed:

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water vigorously for at least 20 seconds. If soap and water are not available, use a minimum 60% alcohol-based hand sanitizer.

- Stay home if you do become sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.
- If you have traveled to any of the areas listed above, after 14 days, all well returning travelers can return to normal activity.

We encourage you to consider how any spring holiday travel plans could be affected by the spread of the virus. Please take precautions and consistently monitor the CDC's COVID-19 travel restrictions if you are going to travel internationally.

The best action each of us can take at this time is to wash our hands regularly, avoid close contact with sick people, and take other preventative measures.

Again, you can stay informed by consistently checking the Delgado website for updates.

Sincerely,

A handwritten signature in cursive script that reads "Larissa Littleton-Steib". The signature is written in black ink and is positioned above the printed name.

Larissa Littleton-Steib
Chancellor