

From: [Delgado Chancellor's Office](#)
To: [FacultyStaff](#)
Subject: Message from the Chancellor
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Importance: High



CHANCELLOR'S OFFICE

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May 28, 2021

Dear Faculty and Staff,

This week brought more good news as we continue to turn the corner on COVID-19. The City and State are experiencing increasingly lower rates of infection, with the City reporting over 58% of all adults fully vaccinated with the COVID-19 vaccine.

As you know, both Governor John Bel Edwards [Proclamation 93 JBE 2021](#) and Mayor LaToya Cantrell [New Orleans Health Department's Modified Phase 3](#) announced that further restrictions have been removed, acknowledging that fully vaccinated individuals no longer are required to wear masks or socially distance as affirmed by [CDC guidance](#). The State also removed these state-wide mandates for higher education; however, the City continues to maintain mask and social distancing requirements for colleges and universities; however, by the date of our full return I expect that to change and an update will be provided.

With this continued move toward normality, many of the universities as well as our sister LCTCS institutions have fully returned to campus this month, with others moving forward to a full return next month. In my many communications to you through this pandemic, the focus has always been for the College to adapt as needed to safeguard the health of our students, faculty, and staff, while simultaneously ensuring operational continuity for our programs and services. This week's news confirms that Delgado is now ready to resume our pre-COVID-19, in-person work schedule for all employees earlier than initially anticipated.

On June 21, 2021, we will have a full return of all faculty and staff to campus and will cease all remote work schedules. Faculty working during the Summer Session and all staff are expected to follow the in-person summer schedule hours, 7:30 a.m. to 6 p.m., Monday through Thursday through July 29, 2021. The College will resume the regular in-person Monday through Friday schedule of 8:00 a.m. to 4:30 p.m. on Monday, August 2, 2021. As always, any deviation from the summer work schedule must be pre-arranged with your supervisor and should be documented in writing within your department in the event of an audit. Faculty members with nine-month appointments who do not have duties over the summer should plan to return to their in-person work schedules on Monday, August 9.

Please note that the summer work schedule allows all employees time to transition to their in-person work schedules through a shorter, four-day workweek during the summer. Additionally, about 60% of our summer classes are offered online or virtually, thus reducing the number of students on campus this summer. Furthermore, we will continue to require everyone to wear masks in accordance with the City's current requirement. We will maintain the same level of cleaning and disinfecting protocols to ensure the safety of our students, employees, and visitors. Based on current federal, state, and local guidance, the temperature checks for visitors will be discontinued.

Also, please be reminded that we all have responsibility for keeping ourselves and others safe. While on campus, all students, employees, and visitors should do the following:

- Continue to use the Delgado Pre-Screening app or handy QR Codes daily to gain clearance before arriving at your workplace on campus.
- Continue to maintain a three-foot social distance from others at all times.
- Allow only two individuals in the elevator and restrooms at a time.
- Report directly to your work location and limit movement to other locations for work activities.
- As a courtesy, do not enter a co-worker's workspace without permission.
- Allow virtual options for all meeting participants.
- Practice good hygiene, including covering your mouth when coughing or sneezing, using hand sanitizer stations when entering common areas, and washing your hands multiple times a day.

Thank you for the hard work that you do on behalf of our students. I thank you also for your flexibility and patience over the past year as we have navigated safely through this historic pandemic.

I look forward to seeing our Delgado community start the exciting process of returning back to normal. Our students need us, and we stand ready to serve them!

Sincerely,

Larissa Littleton-Steib, Ph.D.

Chancellor

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