

**OFFICE OF THE CHANCELLOR**

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March 29, 2022

Dear Faculty and Staff,

I hope everyone is continuing to have a safe and successful Spring Semester. In my March 17, 2022, communication to you, I indicated that effective Monday, March 21, 2022, faculty, staff, students, and visitors would no longer be *required* to wear masks indoors and they would be optional. I also shared that we would continue to use the Delgado Pre-Screening App until April 4<sup>th</sup>. Since that email, the Executive Team and I have decided that the use of the ***Delgado Pre Screening App will remain a mandatory process until further notice***. Additionally, we will continue to adhere to the following:

- *Stay home if you are sick* and notify your supervisor. Students should stay home if sick and notify their instructor.
- *We can resume in-person meetings.*
- *Practice good hygiene*, including covering your mouth when coughing or sneezing, using hand sanitizer stations when entering common areas, and washing your hands multiple times a day.
- Frequently touched areas, including bathrooms, light switches, doors, counters, and shared spaces will *continue to be cleaned multiple times a day.*
- *Hand sanitizing and mask stations* will remain throughout the College's buildings.
- Cleaning and disinfecting supplies are available on all campuses and sites for use by various units especially those providing face-to-face instruction, advising, and student support services. *If you need additional supplies, please contact Dion Mays in Building Services.*
- Protocols for isolating, cleaning, and disinfecting surfaces and items suspected of contamination *will remain in place.*
- *Contact tracing* protocols remain in effect. The College has contact tracers, who are health care professionals, in place.
- Our HVAC systems at every campus/site have been equipped with an *Ultraviolet Germicidal Irradiation System*. This system is engineered to target and eradicate very specific types of airborne contaminants, specifically bacteria, viruses (COVID-19), and airborne microbes.
- Portable *HEPA air purifiers* will remain in place and are strategically placed throughout all campuses and sites.
- *KN95/N95* masks are available for all faculty, staff, and students who need them.

Please note that the above is *not* a result of an increase in the number of positive cases we are seeing at the College or within communities. However, we have been proactive in all of our approaches related to COVID-19, and we must continue to operate in this way. We will continue to monitor the impact of COVID-19 and stay abreast of the latest guidance from State health officials and the CDC. We are fully prepared to adjust at any time.

As the COVID-19 testing sites within our communities have become limited, we have been approached with an opportunity to provide COVID-19 testing to faculty, staff, and students on campus. These tests would not be

free of charge but would be billed through your insurance. This service would really be one of convenience. However, before we said yes or no to this, I would like to find out if this is a service that would be of interest to you and one that the College should have in place. Please [let us know here](#) so that we can determine if this is a service you would like the College to have. We will also survey students.

Thank you for all that you continue to do on behalf of the College and our students.

Sincerely,

A handwritten signature in cursive script, reading "Larissa Littleton-Steib". The signature is written in black ink and is positioned above the printed name.

Larissa Littleton-Steib, Ph.D.  
Chancellor